

URUZ Privacy Policy

This Privacy Policy will take effect on 15th Jun 2022. URUZ is the name operated by Mind Trade Sdn Bhd, owned by local Malaysian company. It provides adaptation of working remotely, related to HR including claims and leave, Payroll, and attendance (website and apps) managed by URUZ. This Privacy Policy (“Privacy Policy” or “Policy”) is designed to assist you in understanding how we collect, use, disclose and/or process the personal data you have provided to us and/or we possess about you, whether now or in the future, as well as to assist you in making an informed decision before providing us with any of your personal data.

Please read this Privacy Policy carefully.

How we collect information from you

- 1) Name, phone number, email, address, business details when you or your employer create URUZ account.
- 2) We collect location-based data (GPS coordinates) through our geolocation feature.
- 3) We collect time entry and attendance when using the App.

The above does not purport to be exhaustive and sets out some common instances of when personal data about you may be collected. Your consent given at start of registration by accepting our Terms & Conditions. Explanation above necessary to provide URUZ’s services to users. The purposes of some processed data are for legitimate interest.

Use of Information

Information provided may be used our communications with you. It may be related to responding to your email or inquiries, to resolve disputes, to contact.

Sharing Your Information

In conducting our business, we will/may need to disclose your personal data to our third-party service providers, agents and/or our affiliates or related corporations, and/or other third parties, for one or more of the above-stated Purposes. Such third-party service providers, agents and/or affiliates or related corporations and/or other third parties would be processing your personal data either on our behalf or otherwise, for one or more of the above-stated Purposes. Such third parties include, without limitation:

- A) our subsidiaries, affiliates, and related corporations.
- B) contractors, agents, service providers and other third parties we use to support our business. These include but are not limited to those which provide administrative or other services to us such as mailing houses, telecommunication companies, information technology companies and data center.
- C) a buyer or other successor in the event of a merger, divestiture, restructuring, reorganization, dissolution or other sale or transfer of some or all of MyWau’s assets, whether as a going concern or as part of bankruptcy, liquidation or similar proceeding,

in which personal data held by MyWau about our Service Users is among the assets transferred; or to a counterparty in a business asset transaction that MyWau or any of its affiliates or related corporations is involved in; and

D) third parties to whom disclosure by us is for one or more of the Purposes and such third parties would in turn be collecting and processing your personal data for one or more of the Purposes

This may require, among other things, share statistical and demographic information about our Users and their use of the Services with suppliers of advertisements and programming. This would not include anything that could be used to identify you specifically or to discover individual information about you.

For the avoidance of doubt, in the event that Privacy Laws or other applicable laws permit an organization such as us to collect, use or disclose your personal data without your consent, such permission granted by the laws shall continue to apply.

Third parties may unlawfully intercept, or access personal data transmitted to or contained on the site, technologies may malfunction or not work as anticipated, or someone might access, abuse or misuse information through no fault of ours. We will nevertheless deploy reasonable security arrangements to protect your personal data as required by the Privacy Laws; however, there can inevitably be no guarantee of absolute security such as but not limited to when unauthorized disclosure arises from malicious and sophisticated hacking by malcontents through no fault of ours.

Access to Your Information dan Modification

You may review, update, correct or delete your personal information at any time either through settings or by contacting us.

If you decide to delete all information, it may affect your ability to access our Service.

Cookies

We may from time to time implement "cookies" or other features to allow us or third parties to collect or share information that will help us improve our Site and the Services we offer or help us offer new services and features. "Cookies" are identifiers we transfer to your computer or mobile device that allow us to recognize your computer or device and tell us how and when the Services or website are used or visited, by how many people and to track movements within our website. We may link cookie information to personal data. Cookies also link to information regarding what items you have selected for purchase and pages you have viewed. Cookies are also used to deliver content specific to your interest and to monitor website usage.

You may refuse the use of cookies by selecting the appropriate settings on your browser. However, please note that if you do this you may not be able to use the full functionality of our Site or the Services.

Security

We do implement a variety of security measures to maintain the safety of your personal data that is in our possession or under our control. Your personal data is contained behind secured networks and is only accessible by a limited number of persons who have special access rights to such systems and are required to keep the personal data confidential. When you place orders or access your personal data, we offer the use of a secure server. All personal data or sensitive information you supply is encrypted into our databases to be only accessed as stated above.

Please note that there are no security controls that are 100% impenetrable in which a small risk that data maybe intercepted or misused.

Changes to our Privacy Policy

By continuing to access or use our Service after any changes come into effect, you are agreeing to the revised policy.

Contact Us

Please contact us regarding about our privacy policy or information we hold about you at uruz.mywau@gmail.com

